

OFFICE OF RESEARCH & INNOVATION - Sponsored Projects

All research project sponsors and auditors are increasing reviews of proposed travel costs to ensure costs are within established UMKC/GSA amounts (plus allowable taxes/fees). Therefore, the travel data listed below include example destinations to utilize with proposals in which a travel destination has not yet been confirmed. The examples shown include a 3, 4 or 5 day trip per location.

***Based on FY 2026 UMKC Rates: FOR PLANNING PURPOSES ONLY**

| Domestic Travel with Example Destinations | | | | | | | |
|---|-------------------|----------------|---------|---------|----------|-------|------------------|
| Days of Travel | Destination | Transportation | Lodging | | Per Diem | | Total Per Person |
| | | | Nightly | Total | Daily | Total | |
| 3 | Washington, DC | \$400 | \$345 | \$690 | \$87 | \$261 | \$1,351 |
| 4 | Washington, DC | \$425 | \$345 | \$1,035 | \$87 | \$348 | \$1,808 |
| 5 | Washington, DC | \$450 | \$345 | \$1,380 | \$87 | \$435 | \$2,265 |
| 3 | San Francisco, CA | \$525 | \$340 | \$680 | \$87 | \$261 | \$1,466 |
| 4 | San Francisco, CA | \$550 | \$340 | \$1,020 | \$87 | \$348 | \$1,918 |
| 5 | San Francisco, CA | \$575 | \$340 | \$1,360 | \$87 | \$435 | \$2,370 |
| 3 | Chicago, IL | \$425 | \$293 | \$586 | \$87 | \$261 | \$1,272 |
| 4 | Chicago, IL | \$450 | \$293 | \$879 | \$87 | \$348 | \$1,677 |
| 5 | Chicago, IL | \$475 | \$293 | \$1,172 | \$87 | \$435 | \$2,082 |

| Foreign Travel with Example Destinations | | | | | | | |
|--|---------------|----------------|---------|---------|----------|-------|------------------|
| Days of Travel | Destination | Transportation | Lodging | | Per Diem | | Total Per Person |
| | | | Nightly | Total | Daily | Total | |
| 3 | Madrid, Spain | \$1,300 | \$310 | \$620 | \$87 | \$261 | \$2,181 |
| 4 | Madrid, Spain | \$1,325 | \$310 | \$930 | \$87 | \$348 | \$2,603 |
| 5 | Madrid, Spain | \$1,350 | \$310 | \$1,240 | \$87 | \$435 | \$3,025 |
| 3 | Singapore | \$1,600 | \$400 | \$800 | \$87 | \$261 | \$2,661 |
| 4 | Singapore | \$1,625 | \$400 | \$1,200 | \$87 | \$348 | \$3,173 |
| 5 | Singapore | \$1,650 | \$400 | \$1,600 | \$87 | \$435 | \$3,685 |

***Transportation:** Includes economy airfare + average taxi/shuttle/parking costs

****Lodging:** Includes published GSA base rate + an approximate 25% increase for taxes, resort fees, etc.

*****Per Diem:** Includes published UMKC/GSA rates only

Other: Conference Registration Fees should be included under "Other Direct Costs" unless specifically requested by the sponsor/solicitation to be included in the Travel category